YEARLY STATUS REPORT - 2023-2024

Part A	
Data of the Institution	
1.Name of the Institution	Cachar College
• Name of the Head of the institution	Dr. Bibhas Deb
• Designation	Principal-in-charge
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03842247077
• Mobile No:	9435173728
• Registered e-mail	iqaccacharcollege@gmail.com
• Alternate e-mail	cacharcollege60@gmail.com
• Address	Trunk Road
• City/Town	Silchar
• State/UT	Assam
• Pin Code	788001
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated College
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	**Assam University Silchar**	
• Name of the IQAC Coordinator	**Dr. Mukul Kumar Baruah**	
• Phone No.	**9435074268**	
• Alternate phone No.	**03842264953**	
• Mobile	**9101873098**	
• IQAC e-mail address	**iqaccacharcollege@gmail.com**	
• Alternate e-mail address	**cacharcollege60@gmail.com**	

3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.cacharcollege.ac.in/AQAR%202022-23.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.cacharcollege.ac.in/Academic%20Calender23-24.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	**B**	**2.33**	**2021**	**16/11/2021**	**15/11/2026**
Cycle 1	**B+**	**75.80**	**2004**	**01/12/2004**	**01/11/2009**

6.Date of Establishment of IQAC	**09/01/2006**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Cachar College	**DBT-NER Institutional Level Biotech Hub**	**DBT**	**2023-2026**	**3155147.00**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	4	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Online Systematic Data Archival System for AQAR Preparation
Timely submission of Data to AISHE
Organized an interactive talk on roadmap for Cilvil Services and Competitive Exam Preparation
Introduction of Action Taken Register for DISHA (Cachar College Mentor-Mentee Programme)
Constitution of Social Media and Digital Literacy Cell and Signing up of official social media accounts on YouTube, Facebook and X

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Developing a detailed project report (DPR) to enhance infrastructure using funds allocated through the Rashtriya Uchchatar Shiksha Abhiyan (RUSA)	Achieved
Introducing additional courses such as add-on programs, certificate courses and diploma programs	Placed to Governing Body for approval

Planning and completing the construction of Auditorium	Partially completed
For accumulating developmental funds for the college, local MLAs and MPs may be approached	Not achieved
Establishing partnerships with industries and institutions through the signing of Memorandums of Understanding (MoUs) for faculty exchange, student exchange, research collaborations, and training collaborations	MoU with ICAR-CIFRI
Formation of various cells and committees through Cachar College Teachers' Council (CCTC) for smooth functioning of the college.	Achieved
To create e-data archival process for easy data management by IQAC.	Achieved
Prepare proposal for Digital Noticeboard.	Installed near main entry point
Organizing professional development programs, workshops, seminars, and career orientation programs for students.	Partially Achieved
Organising various workshops for faculties like implementation of NEP 2020, NAAC Preparedness, etc., through IQAC.	Not Achieved
To create awareness among students and faculties about use of helmet and making the campus 'No Helmet- No Entry' zone.	Achieved
13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	04/02/2025

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2023-24	03/02/2024

15.Multidisciplinary / interdisciplinary

Cachar College has been offering courses Choice Based Credit System (CBCS) and the National Education Policy 2020 (NEP-2020) structure for its TDC and FUYG programmes in science, arts, and commerce. With a strong emphasis on interdisciplinary and multidisciplinary education, the college ensures that students are equipped with the skills needed for the global job market and nurtures their interest in various fields through the following initiatives: The college itself is a multidisciplinary institution having natural science, social sciences, humanities, commerce and management, each offering multiple subjects. Under the CBCS system, it is compulsory for the students to study at least one Generic Elective (GE) subject, in a discipline different from their major. In the same manner, the Ability Enhancement Compulsory (AEC) course is a mandatory component of the curriculum for all students. As a part of which they study one language paper in first semester and Environmental Studies in the second semester. In the Four Year Undergraduate Programme (FYUGP), students must undertake three Interdisciplinary Course (IDC) papers: IDC-101, IDC-151, and IDC-201, in the first, second, and third semesters, respectively. In the FYUGP, along with IDC, a student majoring in a particular discipline (DSC) can choose ten Discipline Specific Minors (DSM), two Value-Added Courses (VAC), three Skill Enhancement Courses (SEC), and four Ability Enhancement Courses (AEC) in any discipline of their choice. Offerings of multidisciplinary and interdisciplinary subjects, along with VAC (Yoga, NCC, NSS, Understanding India and EVS), SEC, and AEC, is essential for holistic education, equipping our students for both their professional pursuits and advanced academic endeavors.

16.Academic bank of credits (ABC):

The implementation of the Academic Bank of Credits (ABC) holds significant importance for the student community, particularly under the multiple entry and exit provisions outlined in the NEP 2020 guidelines. Over the past year, the affiliating University of Cachar College has mandated the creation of ABC IDs for all students

enrolled under the Choice Based Credit System (CBCS) and the Four Year Undergraduate Programme (FYUP) as per NEP-2020 directives. This allows seamless credit transfer and accumulation across various courses, disciplines, and institutions.

17.Skill development:

Cachar College is committed to fostering holistic growth and equipping its students with essential skills for their professional and personal development. The college undertakes various skill development initiatives aimed at enhancing employability, entrepreneurship, and overall competence among students. Skill Paper in TDC: In the three-year degree course (TDC) it is compulsory to study two SEC papers for Honours students and four SEC papers for General students. Skill Paper in FYUGP: In the Four Year Undergraduate Programme (NEP 20220), it is compulsory for students to study three SEC theory papers along with practicals. Internship: In the FYUGP, internship with industry/ community engagement/ field studies is a vital and compulsory component of the curriculum (Semester 5). This complements academic learning by offering practical experiences that contribute to the holistic development of students' skills, preparing them for future career endeavors. Workshop and Training Programme: Additionally, students can hone their skills beyond academic boundaries through engagement in workshops, and training programmes offered by Cachar College. Some examples are: workshop on language and communication skills, workshop on ICT, workshop on life skills, etc. Mentor-Mentee Program: Under this initiative, students receive personalized guidance, enhancing their academic skills, emotional intelligence, and readiness for future challenges. Competitions: Organises intra and inter-college competitions to showcase talents, skills and enhance creativity.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Efforts are consistently made by the college to incorporate Indian knowledge systems into the comprehensive growth of students. Though the medium of teaching is English, the College encourages bilingual teaching practices and integration of regional languages into classroom discussions. This not only preserves indigenous knowledge but also fosters a deeper understanding and appreciation of the subject matter. College has five well established language departments which are running courses on Arabic, Bengali, English, Hindi and Manipuri. The department of Sanskrit frequently organizes workshop on typing and speaking in Sanskrit. Through this initiative, the department endeavors to contribute towards the

preservation and promotion of Sanskrit as a living language in contemporary society. To promote the Indian Knowledge System, the college observes special days dedicated to commemorating and enriching our cultural and scientific heritage, such as International Yoga Day, Sharad Utsav, Holi, Teachers' Day, Hindi Divas, and more. Papers on Yoga and Understanding India as Value Added Courses (VAC) have been included in the latest curriculum (NEP-2020). This aims to offer students a comprehensive understanding of India's diverse cultural, historical, social, and political dimensions. The syllabi for English, Hindi, Sanskrit, Philosophy, Economics, and Bengali are enriched with a considerable number of topics pertaining to Indian culture and tradition. Each year, the Annual College Week function hosts cultural events that actively engage students in showcasing the vibrant diversity and traditions of Indian and North Eastern culture. Experts from diverse fields of Indian knowledge, including Sanskrit and classical arts are invited for special sessions to provide students with authentic learning experiences.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

In pursuit of excellence and continual improvement, our institution has embraced the paradigm of Outcome-Based Education (OBE) as a cornerstone of our educational philosophy. With a steadfast commitment to fostering holistic development and ensuring the relevance of our programs in a rapidly evolving world, College has prioritized the implementation of OBE principles across all academic disciplines through meticulous curriculum design. The Board of Under Graduate Studies (BUGS) of the affiliating university (Assam University, Silchar) comprising of faculty members from colleges and university design curriculum based on OBE principles as per NEP-2020. The course outcomes (COs) for all courses and programme outcomes (POs) are well structured in the curriculum designed as per NEP-2020. This curricular system also includes well defined papers such as Ability Enhancement Compulsory Course (AECC), and Skill Enhancement Course (SEC) that provide students skills to supplement what they learn from the core papers. Introduction of theory and practical papers on Skill Enhancement Courses (SEC) in the Four Year Undergraduate Programme (FYUGP) further supports our commitment to OBE. To complete FYUGP, a particular student has to study three SEC papers. This ensures that students gain insight into industry expectations, enhance their employability skills, and effectively bridge skill gaps, thereby preparing them for the professional realm. Papers on NCC, NSS, Yoga, and Understanding India as Value Added Courses (VAC) within the OBS framework have been included in the curriculum. This aims to: (1) foster leadership, teamwork,

discipline, and social service skills, (2) promote mental, physical, and spiritual well-being, and (3) offer students a comprehensive understanding of India's diverse cultural, historical, social, and political dimensions. College is planning to introduce a significant number of add-on courses as per the demand of students and local industries in the next academic session. Curricula are periodically revised to align with industry standards and societal needs by collecting feedback from stakeholders, including students, alumni, and employers.

20.Distance education/online education:

Through its focus on distance and online education, Cachar College demonstrates its commitment to inclusive and lifelong learning opportunities for all. Cachar College hosts the Study Centre of Krishna Kanta Handique State Open University (KKHSOU), offering a variety of undergraduate and postgraduate courses through Open & Distance Learning. Aligned with the guidelines of the National Education Policy (NEP) 2020 and prioritizing accessibility, equity, and quality, students can earn credits by completing quality-assured online programmes available on platforms (eg. SWAYAM) endorsed by the regulatory body from time to time. The college is equipped with technological infrastructure to support teaching and learning for online and distance courses. Significant numbers of classrooms are equipped with projection systems and internet facility, for conducting classes/lectures in online/virtual platforms. The campus provides free internet service, facilitating easy access to educational portals. Campus-wide WiFi facility further enables students to access open learning resources conveniently from any location within the college premises. Encouraging a dynamic academic environment, the college actively promotes faculty-led seminars, conferences, and talks in online or blended mode. A significant number of the faculty has undergone successful faculty development programs on online platforms to enhance their teaching methodologies. Looking ahead, the college is strategizing to introduce a diverse range of add-on courses in the online mode, reflecting its commitment to adapt and evolve in the educational landscape.

Extended Profile

1.Programme

1.1   795

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	[View File]

2.Student

2.1   **2503**

Number of students during the year

File Description	Documents
Data Template	[View File]

2.2   **559**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	[View File]

2.3   **740**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	[View File]

3.Academic

3.1   **53**

Number of full time teachers during the year

File Description	Documents
Data Template	[View File]

3.2   **69**

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**795**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**2503**

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**559**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**740**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**53**

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	**69**

File Description	Documents
Data Template	<u>View File</u>

4.Institution	
4.1 Total number of Classrooms and Seminar halls	**33**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**87.89955**
4.3 Total number of computers on campus for academic purposes	**87**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

To achieve effective curriculum delivery, the institution integrates modern teaching methods, regular monitoring, and continuous feedback mechanisms as mentioned hereunder:

1. Define Learning Objectives: The learning objectives for each course or subject are clearly outlined, specifying the knowledge, skills, competencies, and attitudes that students are expected to develop by the end of the course.

2. Develop Curriculum: As an affiliated institution, Cachar College adheres to and implements the curriculum prescribed by Assam University, Silchar.

3. Instructional Strategies: Departments employ various strategies such as classroom teaching, interactive sessions, group discussions and collaborative projects, as well as problem-based learning approaches to enhance student engagement and deepen

understanding of the subject matter. However, the choice of instructional strategies depends on subject or course.

4. Monitor and Evaluate: Regular monitoring and evaluation are conducted to ensure that the curriculum is being delivered effectively. This includes internal assessment, term-end examination and analyzing student performance data, and making necessary adjustments in the instructional strategies.

5. Document and Communicate: The curriculum delivery process is meticulously documented and effectively communicated to students, teachers, and administrators, encompassing the sharing of curriculum details, lesson plans, worksheets, and other learning materials, along with timely updates or modifications to ensure transparency and alignment.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution follows the academic calendar of the college, including the schedules for internal evaluations, as per the regulations and directives from the affiliating university. The academic calendar consists of 241working days, starting in August each year, with tentative schedules for internal and term-end examinations and holidays. The institution conducts at least two mandatory unit tests in each semester and submits the best mark to the university within the stipulated date. The admission of FYUGP first-semester students is completed before July, and other semester admissions are generally completed within seven days after the semester-end exams. The odd semester classes start in the first week of August, and even semester classes start after the completion of odd semester exams. The institution takes special care of weak and needy students. The institution strictly follows the relevant rules and regulations for examinations to curb unfair means. The internal examinations for morning and

dayshift students are held in the same sitting, and internal marks are uploaded to the university's web portal. Attendance is vital, and the institution follows the affiliating university's attendance rules, with provisions for awarding marks in practical exams based on attendance percentage.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://www.cacharcollege.ac.in/Academic%20Calender23-24.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

21

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	<u>View File</u>
Institutional data in prescribed format (Data Template)	<u>View File</u>

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Institute follows the curriculum prescribed by the affiliating University. The curriculum incorporates a variety of course

content that effectively integrates cross-cutting issues such as gender, environment and sustainability, human values and professional ethics with a view to enhance professional competencies and inculcate gender, social and human values and environment sensitivity etc., resulting in a strong value based holistic development of the students.

Environment studies: All UG programs contain a mandatary course on Environmental Studies. Also, Zoology and Botany cover several topics on environment and sustainability in their course content. Integrating these crosscutting issues into the curriculum can help students develop a more holistic understanding of the world around them, and better prepare them for their future roles as professionals and global citizens.

Gender: Course content of English, Bengali, Manipuri and Sanskrit Honours and Pass include texts dealing with issues like gender discrimination, status of woman in society, women's right and gender equality. The syllabus of Political Science and Philosophy also incorporates topics on women in politics, gender justice, feminist ethics etc.

Human values and ethics: These topics are incorporated in the syllabus of Philosophy and Sanskrit. Professional ethics are a part of the curriculum of Commerce UG Course which deals with entrepreneurship development, goal setting- problems and prospects, role of regulatory institutions, challenges in financial management and their solutions.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

20

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

492

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni   **B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.cacharcollege.ac.in/feedback_sss.html

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1140

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

411

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Students' comprehension and progress are gauged through a variety of assessment methods, including Unit Tests, Class Tests, Project Works, Assignments, Group Discussions, and Seminars. Moreover, classroom interactions serve as valuable indicators of their learning levels. In addressing the needs of slower learners, teachers implement departmental remedial measures and these involve arranging special classes and offering guidance on effective exam strategies to ensure students can achieve passing grades in their subjects. Advanced learners are encouraged to pursue excellence in their academic pursuits. Teachers provide guidance and support to those interested in specialized studies or training, facilitating their participation in advanced programs or courses offered by nationally recognized laboratories or institutes. Additionally, motivated students are mentored to prepare for various competitive examinations such as GATE, JAM, CAT, APSC, UPSC, NET, SLET, BANKPO, among others.

To recognize and incentivize academic achievement, certificates and cash prizes are awarded to the top graduates and semester achievers across all disciplines during the annual award ceremony, fostering a culture of continuous academic pursuit and excellence.

From the current academic sesion, IQAC has taken a novel initiative to support the slow and advanced learners through "PRAGATI" (Personalised Remedial, Advanced Guidance and Adaptive Teaching For Improvement)

File Description	Documents
Link for additional Information	https://www.cacharcollege.ac.in/pragati.pdf
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2503	53

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Students being the main participants of the college, the academic, co-curriculum and extra activities are organized keeping in view for their development. The teachers are devoted to providing quality and values-based education to a larger section of students coming from the surrounding rural areas. The enthusiasm, engagement, and willingness of students to participate contribute to creating a student-centric learning environment.

Science education is experiential, with practical experiments in Physics, Chemistry, Mathematics, Zoology, Botany, Industrial Fish & Fisheries, and Statistics. Computer Practical Papers in Business & Economics complement scientific learning. We promote active engagement through intra and inter-college activities such as quizzes, debates, sports, and cultural events, nurturing wellrounded individuals. Annual university programs enrich students' personalities and leadership abilities.

Problem-solving is emphasized through projects, assignments, group discussions, and seminars on diverse subjects like environmental concerns, biodiversity, instrumentation, accountancy, statistics, and economics. Fieldwork and trips are integral to our curriculum. Professors lead students on excursions and field studies, broadening their horizons within the state and beyond.

Volunteering in extension programs like NSS and NCC enhances students' skills. NSS initiatives like Health Camps and Cleanliness Drives instill management skills and empathy. NCC activities foster discipline and character development. Our women's cell, "Sucheta," advocates gender sensitization and addresses gender-related issues.

File Description	Documents
Upload any additional information	[View File]()
Link for additional information	https://www.cacharcollege.ac.in/ncc.html, https://www.cacharcollege.ac.in/nss.html

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In our college, classrooms are equipped with state-of-the-art multimedia tools, including LCD projectors with internet connectivity, facilitating dynamic teaching methods. Faculty members harness Information & Communications Technology (ICT) for interactive instruction, utilizing tools like PowerPoint presentations and cutting-edge technology to enrich learning experiences. To further augment learning, students enjoy access to a plethora of digital resources such as USB hard disks, subjectspecific YouTube channels, Bioinformatics databases, e-Pathsala, open educational resources, and a suite of online and offline software including SageMath, SciLab, ChemDraw, Origin, MatLab, SPSS, R-Programming, Tally, C, and C++. Our college subscribes to an extensive collection of e-books and ejournals through INFLIBNET's N-List Program, ensuring easy accessibility for both students and faculty members. To ease the accessibility, our college has an e-Library, well equipped with computers and internet connectivity. Amidst the lockdown, teachers seamlessly transitioned to digital platforms like TCSion Digital Learning Platform, WhatsApp Groups, Google Meet, Google Classroom, ZOOM, etc., ensuring uninterrupted access to study materials and learning opportunities. Digital classrooms featuring smart boards and simultaneous overhead projector capabilities are utilized for online training courses, webinars, and classes, providing an interactive and engaging learning environment for students.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.cacharcollege.ac.in/ICTFacilities.html

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest

completed academic year)

2.3.3.1 - Number of mentors

`50`

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

`53`

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

`30`

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

645

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Being one of the affiliated colleges of Assam University, Silchar, Cachar College follows the examination guidelines notifiedby the Controller of Examinations of the University. As per CBCS & FYUGPcurriculum, the College generally conducts two Internal Assessment (IA)/ Unit Test per semester as a part of Continuous & Comprehensive Assessment (CCA) either online or offline mode as decided by Examination Committee. Out of two IAs,the best score is considered for addition to the final results.

To maintain transparency,marks obtained by the students is announced within one week of Unit Test on departmental notice board and also in the portal (https://ausexamination.ac.in/). Department or AOC is entrusted with the responsibility to communicate the students to check their marks in portal.

As CCA is completely managed by the concerned department, students with any kinds of grievances related to examination like errors in question papers, discrepancies in marks or evaluation, etc are encouraged to approach the concerned HoD. If requested, answer scripts of Unit Test is shown to students. In cases where a grievance is not properly resolved at the departmental level, the student shall report the matter to his/her mentor or AOC or OC, or the Grievance Redressal Cell.

File Description	Documents
Any additional information	View File
Link for additional information	https://ausexamination.ac.in/nep/student/signin

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

An examination committee conducts the Internal Assessment(IA) for all departments, and addresses issues pertaining to marks secured by students in exams or in attendance.Teachers or evaluators display the assessed answer sheets of IA in class within one week, and discrepancies, if any, are addressed immediately. Following resolution of any concerns, a college representative uploadsthe marks in the portal (https://ausexamination.ac.in/) under the supervision of concerned HoD.

Department or AOC is entrusted with the responsibility to communicate the students to check their marks in portal and report to the concerned HoD or AOC for any kindof grievances within specified time.As CCA is completely managed by the concerned department, students with anykinds of grievances related to examination like errors in question papers, discrepancies inmarks or evaluation, issues related to the conduct of examinations, etc are encouraged to approach theconcerned HoD. If requested, answer scripts of Unit Test may be again shown to students.

In cases where a grievanceisnotproperlyresolvedatthedepartmental level, thestudent shall report the matter to his/ her mentor or AOC or OC, or the Grievance RedressalCell (GRC) of College.

File Description	Documents
Any additional information	View File
Link for additional information	https://ausexamination.ac.in/nep/student/signin

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the

Programmes offered by the institution.

The college offers undergraduate programs in Arts, Science, and Commerce, catering to a diverse student body. To effectively communicate program and course outcomes, the college employs a multifaceted approach. Firstly, a comprehensive prospectus detailing the programs and courses is published on the college website at the commencement of each academic session. Secondly, first-semester students undergo an induction session that delineates course objectives, internal evaluation procedures, andavailable college facilities. Thirdly, faculty members articulate the learning objectives and anticipated outcomes for each unit of a given course during class sessions. Fourthly, the college's website hosts the affiliated university's specified learning outcomes and graduate attributes. Faculty members stay abreast of the college's programs and outcomes through various channels. Members of the Board of Undergraduate Studies (BUGS) from diverse departments convene at the outset of each session, a BUGS meeting, disseminating any curriculum alterations and updates in program and course outcomes to their peers. Additionally, teachers remain actively engaged in refresher courses, orientation programs, short-term courses, and other relevant activities to enhance their understanding of program and course outcomes within their respective disciplines.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

To evaluate the achievement of course outcomes, the college administers continuous internal evaluation by conducting sessional examinations. Alongside these formal assessments, the college fosters student progress through additional avenues such as seminars, assignments, and active class participation, facilitating a comprehensive learning experience. Students benefit from opportunities to clarify doubts and enhance performance through classroom lectures, assignments, and access to libraryresources. During examinations and tests, students are provided with their answer sheets to identify areas for

improvement. Upon identifying shortcomings, tailored action plans are devised scientifically to address them, thereby enhancing each student's learning outcomes. Some students excel in co-curricular and extra-curricular activities at intra and inter-college levels, earning certificates of appreciation. The collective performance of the students serves as a reflection of their level of achievement. The programme outcomes are measured through students' progression to higher studies and through students' placement in different sectors of employment. The feedback system of different stakeholders which is in place in the College helps it to measure and estimate the attainment of the programme outcomes. The online student feedback system provides information about the relevance of the course, availability of the course material, and the course's importance in terms of employability, which are pertinent questions that help the College measure its learning outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

247

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.cacharcollege.ac.in/feedbcaksss2023-24.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Rs. 31,55147.00

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	<u>View File</u>
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	<u>View File</u>
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

02

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

06

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Cachar College, Silchar, through its NCC, NSS unit and various collaborations, actively engaged in multiple extension activities during the academic year 2023-24. These initiatives aimed to

sensitize students to social issues while fostering holistic development and community well-being.

1. Environmental Initiatives:
   - Meri Maati Mera Desh (Aug 2023): Plantation drive and Tiranga distribution promoted environmental conservation and patriotism.
   - Amrit Brikshya Abhiyan (Sep 2023): 50 saplings were planted with a cleanliness drive.
   - World Environment Day (Jun 2024): Cleanliness and plantation drives encouraged sustainability.
2. Health & Hygiene Programs:
   - World Mosquito Day (Aug 2023): A quiz competition and awareness session educated students on mosquito-borne diseases in collaboration with NCVBDC?.
   - Blood Donation Camp (Sep 2023): 23 units of blood donated under the Ayushman Bharat Campaign.
   - Eye Screening Camp (May 2024): Conducted at Masughat, the adopted village of Cachar College, where 60 villagers received free eye check-ups and referrals for cataract surgery?.
3. Community Cleanliness:Swachhata Hi Seva (Oct 2023): Campus-wide cleanliness drive under "Ek Tareekh Ek Ghanta."

These extension activities significantly impacted the local community by promoting environmental consciousness, healthcare awareness, and social responsibility. The participation of students and faculty in these initiatives highlights the institution's commitment to holistic education and nation-building.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

01

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	[View File](#)
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

3

File Description	Documents
Reports of the event organized	[View File](#)
Any additional information	[View File](#)
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	[View File](#)

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

90

File Description	Documents
Report of the event	[View File](#)
Any additional information	[View File](#)
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

03

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

02

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college offers a range of well-maintained facilities to support teaching, learning, and research. There are 20 well-furnished classrooms equipped with green/white boards, adequate furniture, and raised platforms. Additionally, 10 departmental classrooms are available, including one each for Chemistry, Industrial Fish & Fisheries, Mathematics, and Statistics, and two each for Zoology, Botany, and Physics. Eight departments have

departmental bookshelves for regular use by teachers and students. The institution boasts 12 well-equipped science laboratories for its seven science departments, with essential safety measures such as fire extinguishers, first-aid boxes, and safety guidelines displayed in each lab. Zoology and Botany departments have individual museums catering to their specific teaching and learning needs.

Two classrooms are equipped with ICT facilities and overhead projectors, doubling as venues for meetings, workshops, seminars, and training sessions. A central computer lab with 36 computers and two departmental labs in Mathematics and Physics provide internet access. The Institutional Biotech Hub promotes biotechnology through training and workshops while serving as an additional lab for degree students. Free Wi-Fi is accessible across the campus for students and staff. The Central Library houses over 28,000 text and reference books and includes a browsing center with 10 computers offering internet access and e-resources. To ensure discipline and a safe learning environment, 24-hour CCTV surveillance is installed in classrooms and key areas. Additionally, a 62.5 KVA generator ensures uninterrupted power supply during outages.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.cacharcollege.ac.in/facilities.html

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college does not have a standard-sized playground for outdoor games, but minor games are played in an open space at the front and on a 1,500 sq. ft. lawn within the campus. Additional sports facilities are accessed through venues such as the District Sports Association Stadium, Silchar Town Club playground, India Club, and Police Parade Ground. Efforts are underway to develop a playground at the Women's Hostel campus.

A gymnasium is available for students, previously utilized under the supervision of a gym instructor or teacher-in-charge. However, it is currently underutilized due to the lack of a dedicated Physical Instructor.

Cultural events are hosted in three large halls, each with a seating capacity of 250. A mini auditorium accommodating 100 people is also available, while temporary stages are set up on the campus lawn for larger events. A modern, state-of-the-art auditorium with a 300-seat capacity is currently under construction to enhance cultural facilities.

Although the college does not have a permanent Yoga Centre, annual Yoga training is conducted by Dr. Sukhamoy Bhattacharjee, a renowned Yoga teacher associated with the institution for over 40 years.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

5

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.cacharcollege.ac.in/ICTFacilities.html
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

87.89955

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library management involves acquiring, preparing, organizing, and disseminating collections or documents. With advancements in ICT, libraries began automating tasks to reduce clerical routines and boost productivity.

In 2009, Cachar College Silchar initiated partial library automation by adopting the SOUL (Software for University Libraries) system developed by INFLIBNET Centre, Ahmadabad, Gujarat. SOUL 1.0 was installed on a server with two client PCs, connected via a seven-point Local Area Network (Intranet). The Cataloguing Module was used for data entry, enabling the library to catalog approximately 18,817 books by 2019. Additionally, users were granted access to the Online Public Access Catalogue (OPAC).

In 2020, the library upgraded to SOUL 2.0 to enhance automation. The upgrade introduced the Membership and Circulation Modules, supported by a new server and three client PCs, all integrated via the LAN. The library has since cataloged 20,727 books, providing students and faculty with streamlined membership, circulation, and OPAC services. These advancements significantly save time for both library staff and users, improving overall efficiency and accessibility.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.cacharcollege.ac.in/central-library.html

4.2.2 - The institution has subscription for the **E. None of the above**

following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.8782125

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

52

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has consistently upgraded its IT infrastructure,

ensuring seamless access across the campus. Departments, the library, and administrative offices are equipped with computers, software, and peripherals such as printers and scanners, all connected via Ethernet for efficient operations.

Feedback from students, alumni, and parents is collected online through Google Forms. The campus is fully Wi-Fi enabled, with bandwidth increased from 8 Mbps in 2018 to 100 Mbps in 2023. A biometric attendance system is implemented for staff and faculty, and three computer labs are available for students and teachers.

Smart classrooms equipped with smart boards, LCD projectors, and Ethernet facilities enhance the teaching-learning experience. A computerized student management system is utilized for administrative tasks, while the e-library, with 10 internet-enabled computers, provides access to e-journals and e-books. The central library is automated with SOUL 2.0 software.

Since the 2017-18 academic session, the college has shifted its admission process to an online mode using customized ERP software. Regular updates to Wi-Fi facilities ensure uninterrupted internet connectivity, supporting both academic and administrative needs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

87

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

34.26765

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution employs various strategies to maintain and effectively utilize its physical facilities, ensuring a well-functioning and clean campus environment. Dedicated in-house staff maintain the hygiene and cleanliness of classrooms, staffrooms, seminar halls, and laboratories, while campus upkeep is monitored through CCTV surveillance. An appointed electrician oversees generator operations and electrical installations, and committees supervise essential support facilities such as drinking water, canteens, and toilets. Additionally, a college engineer coordinates repair and maintenance work under the Construction Committee's guidance.

Science departments maintain detailed stock registers for equipment and consumables. Procurement of lab equipment, reagents, and other necessities follows a quotation process based on departmental requirements submitted by HoDs to the Principal.

Laboratories are managed by lab bearers under the supervision of department heads, with technicians from suppliers handling calibration, repairs, and maintenance of sophisticated equipment.

The library receives grants from ICPR, DHE, and CIIL for book purchases. Recommendations for new books are sought from departments, with the Library Committee deciding on general acquisitions. Library usage is tracked through attendance registers, while SOUL 2.0 software manages data. The e-library provides open access to journals and e-resources.

Computers in the central lab, departmental labs, and the e-library are maintained and updated. The internet and Wi-Fi facilities available throughout the campus.

The Sports Committee manages sports equipment, organizes events during social week, and ensures student participation in inter-college tournaments.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1672

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

15

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

120

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

120

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

29

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

28

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

33

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

19

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Cachar College actively involves students in governance, academics, and extracurricular activities, fostering an inclusive and vibrant campus. Key examples include:

1. Cachar College Students' Union (CCSU): A democratically elected body following Lyngdoh Committee guidelines, the CCSU organizes events, maintains discipline, ensures campus cleanliness, and addresses security concerns.
2. Editorial Boards: Students contribute creatively to the multilingual annual magazine Charaibeti and serve on the editorial boards of publications like The Patriot Pulse, Shaurya, Botanica, and wall magazines by various departments.
3. Hostel Management: Boarders actively participate as monitors and mess managers under the supervision of the Superintendent, fostering collaboration.
4. Social Events: The CCSU organizes the Annual Social Week, Fresher's Meet, and farewell events, promoting cultural engagement and camaraderie.
5. IQAC: A student representative in the Internal Quality Assurance Cell ensures their perspectives are included in institutional planning and activities.
6. NCC and NSS: The NSS Advisory Committee includes a student representative, and activities within the NCC platoon are managed by cadet leaders holding ranks such as SUO, JUO, etc.ensuring efficient functioning and leadership development.
7. Student Feedback: Regular feedback collection integrates

student opinions into decision-making and action.
8. **Committees: Students are represented in various committees like the Women's Cell, Cultural Committee, and Canteen Committee, enhancing participatory governance.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

4

File Description	Documents
Report of the event	<u>View File</u>
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Praktanee, the Alumni Association of Cachar College, plays a pivotal role in strengthening the bond between its alumni and the institution. The association actively supports former students by providing valuable information on job and career opportunities. Over the years, its members have made significant contributions, both financially and through other means, benefiting the college in numerous ways. Some of the notable contributions of Praktanee include:

1. **Infrastructure Development: Constructing a much-needed**

connecting culvert between the main college campus and Trunk Road near Gate No. 2 of the main building

2. Campus Beautification: Establishing and maintaining a garden before the Principal's office.

3. Classroom Upgradation: Mr. Aminul Haque Laskar, an alumnus and former Deputy Speaker of the Assam Assembly, donated ?5 lakh to enhance classroom facilities.

4. Student Engagement: Members of Praktanee inspire active student participation by serving as jury members, judges, and referees during Social Week and occasionally participating in debates and cultural programs.

5. Sportsmanship Guidance: Providing students with essential advice on the ethics and responsibilities of being good sportsmen in games and sports.

6. Auditorium Construction: Alumnus Dipayan Chakraborty, MLA of Silchar, has taken an active role in the construction of the College Auditorium.

File Description	Documents
Paste link for additional information	https://www.cacharcollege.ac.in/alumni.html
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)   E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Cachar College, guided by its motto, *"Let there be light of wisdom, dispelling the darkness of ignorance,"* has been delivering quality education across various disciplines for 60 years. The institution strives to cultivate knowledgeable and capable individuals instilled with moral, ethical, and spiritual

values while embracing new learning opportunities with flexibility. Additionally, the college prioritizes recruiting talented faculty, attaining higher academic standards, and nurturing socially responsible young generations. Founded in 1960, the college was established with the socio-economic goal of offering higher education to students from refugee families facing financial hardship. Its management has consistently focused on serving the most underprivileged sections of society while enhancing its infrastructure to accommodate the evolving demands of higher education. Committed to academic excellence, the college seeks to nurture the intellectual and human potential of its students, equipping them to lead meaningful and virtuous lives.

File Description	Documents
Paste link for additional information	https://www.cacharcollege.ac.in/distinctiveness.html
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Cachar College operates under a three-tier academic administration and leadership system. At the top of this hierarchy are the affiliating university and the Assam government. Within the college, the principal is responsible for overseeing both academic and administrative affairs.

To facilitate effective institutional management and ensure stakeholders involvement in decision-making, the college has a Governing Body comprising representatives from the teaching and non-teaching staff, student guardians, and the affiliating university. Additionally, the Internal Quality Assurance Cell (IQAC) collaborates with stakeholders to maintain high standards in teaching, learning, and administrative activities. Academic coordinators, selected from senior faculty members of each discipline, oversee and manage academic affairs. Each of the 18 departments is led by a senior faculty member who serves a three-year term on a rotational basis. Various committees and cells, such as the Admission Committee, Grievances Redressal Cell, and Women's Cell, ensure the efficient execution of academic, extension, and administrative functions. Other committees, including the Result Analysis Committee, Sports and Games Committee, and Seminar and Workshop Committee, promote

participatory management within the institution.

File Description	Documents
Paste link for additional information	https://www.cacharcollege.ac.in/cells.html
Upload any additional information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Cachar College strives to fulfil its mission and vision by effectively implementing its teaching-learning process through continuous reviews and discussions with faculty members. The institution enhances this process with the use of ICT facilities, ensuring a more efficient learning experience. With Wi-Fi access and smart classrooms, the college facilitates both academic and co-curricular activities. Additionally, students are encouraged to participate in social and cultural initiatives.

Since the 2017-18 academic session, Cachar College has successfully implemented an Online Admission System to enhance transparency, efficiency, and cost-effectiveness in the admission process. This system also minimizes paper usage by storing student data in easily accessible digital archives. Officially launched on June 5, 2017, on the eve of Environment Day, it symbolizes the college's commitment to environmental conservation. Additionally, transitioning to an online admission system enabled the institution to align with the State Government's Uniform Admission Policy of 2019-20.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Cachar College, affiliated with Assam University, Silchar, is a provincialized institution governed by the Government of Assam.

The highest decision-making authority in the college is the Governing Body (GB), headed by the President, which plays a vital role in strategizing and overseeing the institution's management. The GB is responsible for making crucial decisions that influence the college's policies and overall direction.

The Principal of Cachar College holds the position of Secretary in the Governing Body (GB) and is responsible for executing all operational functions as per the GB's decisions and approvals. In this role, the Principal serves as a vital link between the GB and the college's daily operations, ensuring that all actions align with the directives set by the Governing Body.

With the President at the helm and the Principal as the executing authority, Cachar College operates under a structured governanceframework that promotes effective decision-making, strategicplanning, and efficient management practices. This setup ensures acohesive approach towards the college's development and overall success.

File Description	Documents
Paste link for additional information	https://www.cacharcollege.ac.in/gb.html
Link to Organogram of the Institution webpage	https://www.cacharcollege.ac.in/Organogram-Cachar%20College%20Silchar.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

"Cachar College Employees' Thrift and Amenities Cooperative Ltd."is a registered society where both teaching and non-teachingstaffs are members and make monthly contributions also it offersloans at affordable interest rate. The College also offers a Group Insurance Scheme, First Aid facility, and research support for itsstaff.

The college actively encourages faculty members to pursue Ph.D. programs and participate in training sessions. Staff members are also entitled to various types of leave, such as casual, earned, maternity, childcare, and on-duty leave, in accordance with state government regulations. The central library offers a dedicated reading room for faculty and facilitates book borrowing. Additionally, the college has a Women's Cell to address gender-related concerns and ensures campus safety through continuous CCTV surveillance.

The College provides residential facilities for some non-teachingstaff, and their widows, sons, or daughters are temporarilyemployed by the college in case of death in service. To ensure apositive work environment, the college has also worked to upgradethe department's and office's infrastructure.

In conclusion, Cachar College has established effective welfaremeasures for both its teaching and non-teaching staff, providing asafe and comfortable working environment for its employees.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

16

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Principal presents the Annual Appraisal Report to the appropriate authority for the advancement of teachers under the Career Advancement Scheme (CAS). Faculty members are consistently encouraged and recognized for achieving the highest number of publications within a year. Non-teaching staff in unapproved positions receive salary increases contingent upon satisfactory performance. The institution actively promotes and commends significant contributions from stakeholders that foster institutional development and innovative approaches to quality assurance. The institution acknowledges the essential role of every member in fundraising efforts. Academic excellence and performance are celebrated to motivate others to strive for similar achievements. Teachers who excel as Coordinators or Convenors of national seminars and workshops are acknowledged and rewarded with certificates of appreciation.

File Description	Documents
Paste link for additional information	https://www.cacharcollege.ac.in/feedback_sss.html
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has a long-standing tradition of conducting both internal and external financial audits since 1966-67. A practicing Chartered Accountant appointed by the Governing Body of the college conducts the internal audit of financial accounts. The external audit, namely "government audit," is accomplished by the Directorate of Local Audit of the Government of Assam at regularintervals.

The college uses customized CMS software to maintain its financial accounts. The Principal, who is authorized by the State Government, is responsible for drawing and disbursing funds. Inaddition, a senior faculty member with an accounting background from the Department of Commerce serves as the Coordinator-Finance & Accounts, overseeing the college's day-to-day financial affairs.

The college formulates its annual budgets by analyzing the financial statements from the preceding year and aligning them with the annual strategic plan. Allocations of funds are made with rigorous adherence to budgetary regulations and expenditure priorities. Financial grants and assistance obtained from external entities are employed in accordance with established financial standards and guidelines, and utilization reports are audited and submitted to the funding agencies within the designated timeframe. The college is committed to maintaining transparent and consistent financial practices, which are subject to thorough examination.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.325

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Cachar College, a provincialized institution under the Government of Assam, encounters challenges in generating funds from students and other avenues due to its classification as a general degree college. In response, the institution has explored several strategies, including seeking assistance from local MLAs, MPs, and government enterprises through their Corporate Social Responsibility initiatives. Furthermore, the college has entered into a Memorandum of Understanding with a recognized university to establish a study centre, which has yielded financial support through surplus income. The management is also investigating opportunities in IT farming, creative writing, and tax consultancy, while contemplating the introduction of self-financing courses to enhance internal revenue streams.

To maximize resource efficiency, the planning and construction committees convene regularly to engage in cost-effective projects in collaboration with qualified engineers. Senior faculty members volunteer to oversee and evaluate the progress and cost-benefit analysis of the initiatives undertaken by the college. The institution allocates funds for designated tasks and implements them in stages to guarantee long-term advantages. In conclusion, Cachar College has implemented various strategies to secure funding from both external and internal sources while enhancing the effective use of available resources for sustainable development.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) of Cachar College was established on 9th January 2006 with a focus on providing quality education. Its activities encompass all aspects of the institute's functioning, and it performs the following tasks regularly:

1. Improvement in quality of teaching and research by regular inputs to all concerned based on feedback from students.

2. Providing inputs for best practices in administration for efficient resource utilization and better services to students and staff.

3. Contributing to Academic and Administrative Audit and analyzing outcomes to enhance weak areas. IQAC meets regularly to consider ways to improve the quality of education.

The Institute IQAC prepares, evaluates and recommends the following for Institute and Government legislative approval:

a) Timely submission of Annual Quality Assurance Report (AQAR).

b) Self-Study Reports of various accreditation bodies (UGC12b, NAAC, NIRF).

c) Performance Based Appraisal System (PBAS) for Career Advancement Scheme (CAS)

d) Action Taken Reports.

The two examples of practices institutionalized as a result of IQAC initiatives are as follows:

1. Since 2017-18, the IQAC has effectively planned, coordinated, and implemented the online admission procedure and prevented misconduct.

2. IQAC invites students and instructors to lectures, workshops, trainings, and other events to improve knowledge andoutlook.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

As an affiliated government college, Cachar College has no authority to autonomously adopt and implement any new structure to reform teaching learning area. Yet, IQAC of Cachar College significantly strives towards augmenting the standard of the teaching learning process in the college.

• The Principal as Chairman of IQAC conducts periodic meetings with the Coordinator, Academic Coordinators, Head of theDepartments and faculty members, throughout the academic year.

•In accordance with the resolutions and suggestions, different reform measures in the field of teaching learning are initiated byIQAC.

• Students are apprised of the Time-Table, Programme structure, and syllabi of the courses as the semester commences.Attendance and conduct of classes are monitored by the head of alldepartments. Students' attendance registers are maintained.

•Examining students by conducting internal tests. Holding extra classes for course completion on time.

• Feedback from studentsand parents is collected on curricular aspects, teaching learningmethods. Steps are taken to improve overall performance of the college by analyzing the feedback from the students.

As a response to the initiative detailed above, the whole setup has evolved into a successful review methodology for improvement in teaching and learning process.

File Description	Documents
Paste link for additional information	https://www.cacharcollege.ac.in/feedback_sss.html
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Cachar College ensures being a co-educational institution, gives special emphasis on gender equity in all matters.

Gender Safety and Security

1. **4 Security Guards (3 Male and 1 Female) at the entrance with continuous patrolling in the campus.**
2. **Complete campus under CCTV surveillance.**
3. **Lady attendant for girls' common room.**
4. **Female Warden for Girls' Hostel**

5. Functional Internal Complaints Committee (ICC), Mobile Vigilance Team, Grievance Redressal Committee and Anti Ragging Committee.
6. Medical Unit in the campus.
7. Women's Cell "SUCHETA" constituted by female faculty, staffs and students.
8. We have a Girls' Hostel with female warden, a faculty of college.

Counseling & Sensitization

1. International Women's Day Celebration on 8th March, 2024 by Women's Cell "SUCHETA".
2. Gender Sensitization Programme organized by Women's Cell on 28th June 2024.

Common Rooms

1. A dedicated common room for girls with Lady attendant
2. Hygienic Toilets with Sanitary Pad disposal unit.

Other

- Transparent system of recruitment and promotion.
- The admission system of student is Transparent and equitable.
- Fee Waiver Scheme availed by all girls and boys with family income less than ?2 Lakhs.
- Award and Scholarship for economically weak female student securing highest marks in Degree Course.
- Active participation of female students and staffs in cultural and sports events.

File Description	Documents
Annual gender sensitization action plan	https://www.cacharcollege.ac.in/Criteria711.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.cacharcollege.ac.in/Criteria711.1.pdf

7.1.2 - The Institution has facilities for   B. Any 3 of the above

alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste Management

The institution prioritizes cleanliness and environmental sustainability by implementing various waste management practices. The institution's waste management practices demonstrate a commitment to keeping the campus clean and green.

Solid waste Management:

- **Waste Segregation in colored dustbins: Green- Organic waste; Blue-Dry and non-biodegradable; Red-Non-biodegradable**
- **All types of organic, dry, and non-biodegradable waste are then collected and transported by municipal trucks for disposal.**
- **Waste like old newspapers and answer-papers are sold to scrap keepers.**

Liquid waste Management:

Proper draining system covering entire college which ultimately links to the central drainage system of the city.

Laboratory waste Management:

- **Laboratories generate hazardous chemical waste, but staffs practice safety measures and considers environmental impact from the time of purchase.**
- **Chemicals are diluted before release in drains.**
- **Bio wastes are segregated and thrown in dustbins.**
- **Biodegradable wastes from departments of botany, zoology and**

> IFF are disposed in soil for natural composting.
- Green and/or semi-micro methods are employed to reduce chemical waste.

E waste Management:

E-wastes like computers, monitors and printers are sold as scrap to end collectors.

Others:

- Plastic Free Campus.
- Online admission system for reducing paper usage.
- Emphasis on digital books by the teachers to reduce paper waste.
- Planting plants and trees.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus   C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: A. Any 4 or All of the above

1. Restricted entry of automobiles

2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Inclusive environment in the college

Cachar College, situated in the heart of Silchar, stands as a beacon of diversity and unity. The college welcomes students from multiple states, including Manipur, Mizoram, Tripura, and Meghalaya. With a vibrant mix of linguistic and communal groups among both students and staff, the institution exemplifies inclusivity and harmony. Through its initiatives and celebrations, the college not only respects but also actively promotes tolerance, understanding, and unity among its stakeholders.

Linguistic and Communal Programmes Conducted during the year:

1. Celebration of Hindi Diwas
2. Saraswati Puja at Cachar College
3. Ram Lalla Pran Pratishtha (National IntegrationDay)
4. Bhasha Shahid Divas/ Language Martyrs' Day observed on 19th May, 2024.
5. Rabindra Jayanti Celebrated by Department of Bengali on 8th May,2024.
6. Sharad Utsav Oct 2023
7. Holi Celebration 2024

Annual and National Observances for inclusive environment

1. Republic Day Celebration 2024
2. Tribute to Netaji Subhas Chandra Bose on 23 Jan 2024
3. Independence Day Celebration
4. International Yoga Day Celebration
5. Celebration of National Voters' Day 2024

The calendar of events at Cachar College illustrates its unwavering commitment to fostering an inclusive environment. By celebrating diverse linguistic, cultural, and communal identities, the college creates a harmonious space where everyone feels represented and valued.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sensitization of Students & Employees to constitutional obligations

The college not only imparts education but also promotes values, rights, duties, and responsibilities of citizens for shaping a democratic and inclusive society. Every Year Republic Day, Independence Day, National Youth Day, and Martyrs' Day are celebrated to create awareness about national heroes, freedom movement, and citizenship rights.

This year National Voters Day has been observed on 25th January 2024.

Teachers' Day, International Yoga Day, World Environmental Day are also celebrated every year.

All these activities aim to promote fraternity, justice, liberty, and equality among students and employees, thereby maintaining unity and integrity of the college and the nation.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code   B. Any 3 of the above

of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution Celebrates National & International Commemorative Days/ Events/Festivals:

Cachar College Silchar, celebrates national and international commemorative days, events, and festivals to appreciate their values. The college embraces students' diverse cultures coming from various ethnic groups and tribal communities surrounding southern Assam. During these events, students showcase cultural items in functions organized by the college.

The programmes conducted during the year:

Republic Day on 26th January, 2024

Independence Day on 15th August, 2023

World Environment Day on 5th June, 2024

International Yoga Day on 2nd June, 2024

National Voters' Day on 25th January, 2024

International Women's Day on 8th March, 2024

National Hindi Day on 14 September 2023

Language Martyrs' Day on 19 May 2024

Rabindra Jayanti on 08 May 2024

National Youth Day on 23 Jan 2024

World Mosquito Day on 24 August 2023.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1:

Scholarships and Awards for Meritorious students. The practice providesrecognition of students' achievements and motivation. Students with the highest marks in their respective streams or subjects are awarded with cash prize and certificate of merit. The practice has proven to be an effective strategy for quality enhancement in the teaching-learning process, acted as a motivating force for students, and resulted in improved performance and academic progression over the years.

In 2023-24, Ceremonial Distribution of Awards and Scholarships took place on 20June2024 organised by IQAC Cachar College in association with Aid and Awards Committee, Cachar College, celebrating 65th Foundation Day of Cachar College. Some Awards and Scholarships are Institutionally funded while majority are Sponsored awards.

Best Practice 2: Efficient Mentoring Programme: Cachar College Mentor-Mentee Programme 'DISHA-Dedicated Initiative for Students' Holistic Advancement' is very effective tool for positive development of students by showing right direction by their mentors. Mentees receive guidance on aspects of academic life and culture. The best practice facilitated building relationship among teachers and students, building leadership and team work among the students along with support in academics. The programme also developed the junior faculties and gives them a platform to show creativity through their mentees' work.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	[View File](#)

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Cachar College was established in 1960 with a specific goal to address the social and economic challenges faced bymarginalized section of people. Despite the challenges of serving a diverse population, the college has remained committed to meeting the demand for higher education of socially&economically vulnerable communities.

Holistic Development of Students: The vision of the college has been well met since six decades. Many students' centric activities for intellectual, social, physical and emotional development regularly conducted in the college.

The institute implements well planned and effective teaching learning activities blended with latest pedagogy. Educational tours, seminars are regularly organized for the students develop their intellectual capacity. Teachers also develop themselves through participation in FDPs,PDPs,Seminars,etc.

Social Skills are nurtured through various social activities through NCC, NSS units, Eco Club, Women's Cell of the College to spread awareness about issues of society.

The institution promotes physical activities through sports events like sports meet, dance competitons, programmes conducted by NCC and NSS. Emotional health of students monitored through mentor-

mentee programme.

Due to Holistic and all-round development, students work responsibly in their life being intellectually competent,morally upright,spiritually inspired and socially committed thus helping them to improve their social status and uplifting them from vulnerability.

Part B
CURRICULAR ASPECTS
1.1 - Curricular Planning and Implementation
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

To achieve effective curriculum delivery, the institution integrates modern teaching methods, regular monitoring, and continuous feedback mechanisms as mentioned hereunder:

1. Define Learning Objectives: The learning objectives for each course or subject are clearly outlined, specifying the knowledge, skills, competencies, and attitudes that students are expected to develop by the end of the course.

2. Develop Curriculum: As an affiliated institution, Cachar College adheres to and implements the curriculum prescribed by Assam University, Silchar.

3. Instructional Strategies: Departments employ various strategies such as classroom teaching, interactive sessions, group discussions and collaborative projects, as well as problem-based learning approaches to enhance student engagement and deepen understanding of the subject matter. However, the choice of instructional strategies depends on subject or course.

4. Monitor and Evaluate: Regular monitoring and evaluation are conducted to ensure that the curriculum is being delivered effectively. This includes internal assessment, term-end examination and analyzing student performance data, and making necessary adjustments in the instructional strategies.

5. Document and Communicate: The curriculum delivery process is meticulously documented and effectively communicated to students, teachers, and administrators, encompassing the sharing of curriculum details, lesson plans, worksheets, and other learning materials, along with timely updates or modifications to ensure transparency and alignment.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution follows the academic calendar of the college, including the schedules for internal evaluations, as per the regulations and directives from the affiliating university. The academic calendar consists of 241working days, starting in August each year, with tentative schedules for internal and term-end examinations and holidays. The institution conducts at least two mandatory unit tests in each semester and submits the best mark to the university within the stipulated date. The admission of FYUGP first-semester students is completed before July, and other semester admissions are generally completed within seven days after the semester-end exams. The odd semester classes start in the first week of August, and even semester classes start after the completion of odd semester exams. The institution takes special care of weak and needy students. The institution strictly follows the relevant rules and regulations for examinations to curb unfair means. The internal examinations for morning and dayshift students are held in the same sitting, and internal marks are uploaded to the university's web portal. Attendance is vital, and the institution follows the affiliating university's attendance rules, with provisions for awarding marks in practical exams based on attendance percentage.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://www.cacharcollege.ac.in/Academic%20Calender23-24.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic	**A. All of the above**

bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

21

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Institute follows the curriculum prescribed by the affiliating University. The curriculum incorporates a variety of course content that effectively integrates cross-cutting issues such as gender, environment and sustainability, human values and professional ethics with a view to enhance professional competencies and inculcate gender, social and human values and environment sensitivity etc., resulting in a strong value based holistic development of the students.

Environment studies: All UG programs contain a mandatary course on Environmental Studies. Also, Zoology and Botany cover several topics on environment and sustainability in their course content. Integrating these crosscutting issues into the curriculum can help students develop a more holistic understanding of the world around them, and better prepare them for their future roles as professionals and global citizens.

Gender: Course content of English, Bengali, Manipuri and Sanskrit Honours and Pass include texts dealing with issues like gender discrimination, status of woman in society, women's right and gender equality. The syllabus of Political Science and Philosophy also incorporates topics on women in politics, gender justice, feminist ethics etc.

Human values and ethics: These topics are incorporated in the syllabus of Philosophy and Sanskrit. Professional ethics are a part of the curriculum of Commerce UG Course which deals with entrepreneurship development, goal setting- problems and prospects, role of regulatory institutions, challenges in financial management and their solutions.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

20

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

492

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.cacharcollege.ac.in/feedback_sss.html

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1140

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

411

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Students' comprehension and progress are gauged through a variety of assessment methods, including Unit Tests, Class Tests, Project Works, Assignments, Group Discussions, and Seminars. Moreover, classroom interactions serve as valuable indicators of their learning levels. In addressing the needs of slower learners, teachers implement departmental remedial measures and these involve arranging special classes and offering guidance on effective exam strategies to ensure students can achieve passing grades in their subjects. Advanced learners are encouraged to pursue excellence in their academic pursuits. Teachers provide guidance and support to those interested in specialized studies or training, facilitating their participation in advanced programs or courses offered by nationally recognized laboratories or institutes. Additionally, motivated students are mentored to prepare for various

competitive examinations such as GATE, JAM, CAT, APSC, UPSC, NET, SLET, BANKPO, among others.

To recognize and incentivize academic achievement, certificates and cash prizes are awarded to the top graduates and semester achievers across all disciplines during the annual award ceremony, fostering a culture of continuous academic pursuit and excellence.

From the current academic sesion, IQAC has taken a novel initiative to support the slow and advanced learners through "PRAGATI" (Personalised Remedial, Advanced Guidance and Adaptive Teaching For Improvement)

File Description	Documents
Link for additional Information	https://www.cacharcollege.ac.in/pragati.pdf
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2503	53

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Students being the main participants of the college, the academic, co-curriculum and extra activities are organized keeping in view for their development. The teachers are devoted to providing quality and values-based education to a larger section of students coming from the surrounding rural areas. The enthusiasm, engagement, and willingness of students to participate contribute to creating a student-centric learning environment.

Science education is experiential, with practical experiments

in Physics, Chemistry, Mathematics, Zoology, Botany, Industrial Fish & Fisheries, and Statistics. Computer Practical Papers in Business & Economics complement scientific learning. We promote active engagement through intra and inter-college activities such as quizzes, debates, sports, and cultural events, nurturing wellrounded individuals. Annual university programs enrich students' personalities and leadership abilities.

Problem-solving is emphasized through projects, assignments, group discussions, and seminars on diverse subjects like environmental concerns, biodiversity, instrumentation, accountancy, statistics, and economics. Fieldwork and trips are integral to our curriculum. Professors lead students on excursions and field studies, broadening their horizons within the state and beyond.

Volunteering in extension programs like NSS and NCC enhances students' skills. NSS initiatives like Health Camps and Cleanliness Drives instill management skills and empathy. NCC activities foster discipline and character development. Our women's cell, "Sucheta," advocates gender sensitization and addresses gender-related issues.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.cacharcollege.ac.in/ncc.html, https://www.cacharcollege.ac.in/nss.html

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In our college, classrooms are equipped with state-of-the-art multimedia tools, including LCD projectors with internet connectivity, facilitating dynamic teaching methods. Faculty members harness Information & Communications Technology (ICT) for interactive instruction, utilizing tools like PowerPoint presentations and cutting-edge technology to enrich learning experiences. To further augment learning, students enjoy access to a plethora of digital resources such as USB hard disks, subjectspecific YouTube channels, Bioinformatics databases, e-Pathsala, open educational resources, and a suite of online and offline software including SageMath, SciLab, ChemDraw, Origin, MatLab, SPSS, R-Programming, Tally, C, and C++. Our college

subscribes to an extensive collection of e-books and ejournals through INFLIBNET's N-List Program, ensuring easy accessibility for both students and faculty members. To ease the accessibility, our college has an e-Library, well equipped with computers and internet connectivity. Amidst the lockdown, teachers seamlessly transitioned to digital platforms like TCSion Digital Learning Platform, WhatsApp Groups, Google Meet, Google Classroom, ZOOM, etc., ensuring uninterrupted access to study materials and learning opportunities. Digital classrooms featuring smart boards and simultaneous overhead projector capabilities are utilized for online training courses, webinars, and classes, providing an interactive and engaging learning environment for students.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.cacharcollege.ac.in/ICTFacilities.html

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

50

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

53

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

30

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

645

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Being one of the affiliated colleges of Assam University, Silchar, Cachar College follows the examination guidelines notifiedby the Controller of Examinations of the University. As per CBCS & FYUGPcurriculum, the College generally conducts two Internal Assessment (IA)/ Unit Test per semester as a part of Continuous & Comprehensive Assessment (CCA) either online or offline mode as decided by Examination Committee. Out of two IAs,the best score is considered for addition to the final results.

To maintain transparency,marks obtained by the students is announced within one week of Unit Test on departmental notice board and also in the portal (https://ausexamination.ac.in/). Department or AOC is entrusted with the responsibility to communicate the students to check their marks in portal.

As CCA is completely managed by the concerned department, students with any kinds of grievances related to examination like errors in question papers, discrepancies in marks or evaluation, etc are encouraged to approach the concerned HoD. If requested, answer scripts of Unit Test is shown to students. In cases where a grievance is not properly resolved at the departmental level, the student shall report the matter to his/her mentor or AOC or OC, or the Grievance Redressal Cell.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://ausexamination.ac.in/nep/student/signin

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

An examination committee conducts the Internal Assessment(IA) for all departments, and addresses issues pertaining to marks secured by students in exams or in attendance.Teachers or evaluators display the assessed answer sheets of IA in class within one week, and discrepancies, if any, are addressed immediately. Following resolution of any concerns, a college representative uploadsthe marks in the portal (https://ausexamination.ac.in/) under the supervision of concerned HoD.

Department or AOC is entrusted with the responsibility to

communicate the students to check their marks in portal and report to the concerned HoD or AOC for any kindof grievances within specified time.As CCA is completely managed by the concerned department, students with anykinds of grievances related to examination like errors in question papers, discrepancies inmarks or evaluation, issues related to the conduct of examinations, etc are encouraged to approach theconcerned HoD. If requested, answer scripts of Unit Test may be again shown to students.

In cases where a grievanceisnotproperlyresolvedatthedepartmental level, thestudent shall report the matter to his/ her mentor or AOC or OC, or the Grievance RedressalCell (GRC) of College.

File Description	Documents
Any additional information	View File
Link for additional information	https://ausexamination.ac.in/nep/student/signin

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college offers undergraduate programs in Arts, Science, and Commerce, catering to a diverse student body. To effectively communicate program and course outcomes, the college employs a multifaceted approach. Firstly, a comprehensive prospectus detailing the programs and courses is published on the college website at the commencement of each academic session. Secondly, first-semester students undergo an induction session that delineates course objectives, internal evaluation procedures, andavailable college facilities. Thirdly, faculty members articulate the learning objectives and anticipated outcomes for each unit of a given course during class sessions. Fourthly, the college's website hosts the affiliated university's specified learning outcomes and graduate attributes. Faculty members stay abreast of the college's programs and outcomes through various channels. Members of the Board of Undergraduate Studies (BUGS) from diverse departments convene at the outset

of each session, a BUGS meeting, disseminating any curriculum alterations and updates in program and course outcomes to their peers. Additionally, teachers remain actively engaged in refresher courses, orientation programs, short-term courses, and other relevant activities to enhance their understanding of program and course outcomes within their respective disciplines.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

To evaluate the achievement of course outcomes, the college administers continuous internal evaluation by conducting sessional examinations. Alongside these formal assessments, the college fosters student progress through additional avenues such as seminars, assignments, and active class participation, facilitating a comprehensive learning experience. Students benefit from opportunities to clarify doubts and enhance performance through classroom lectures, assignments, and access to libraryresources. During examinations and tests, students are provided with their answer sheets to identify areas for improvement. Upon identifying shortcomings, tailored action plans are devised scientifically to address them, thereby enhancing each student's learning outcomes. Some students excel in co-curricular and extra-curricular activities at intra and inter-college levels, earning certificates of appreciation. The collective performance of the students serves as a reflection of their level of achievement. The programme outcomes are measured through students' progression to higher studies and through students' placement in different sectors of employment. The feedback system of different stakeholders which is in place in the College helps it to measure and estimate the attainment of the programme outcomes. The online student feedback system provides information about the relevance of the course, availability of the course material, and the course's importance in terms of employability, which are pertinent questions that help the College measure its learning outcomes.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

247

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.cacharcollege.ac.in/feedbcaksss2023-24.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Rs. 31,55147.00

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	[View File](#)
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	[View File](#)
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

File Description	Documents
Report of the event	[View File](#)
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

02

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

06

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Cachar College, Silchar, through its NCC, NSS unit and various collaborations, actively engaged in multiple extension activities during the academic year 2023-24. These initiatives aimed to sensitize students to social issues while fostering holistic development and community well-being.

1. Environmental Initiatives:
   - **Meri Maati Mera Desh (Aug 2023): Plantation drive and Tiranga distribution promoted environmental conservation and patriotism.**
   - **Amrit Brikshya Abhiyan (Sep 2023): 50 saplings were**

planted with a cleanliness drive.
- World Environment Day (Jun 2024): Cleanliness and plantation drives encouraged sustainability.
2. Health & Hygiene Programs:
   - World Mosquito Day (Aug 2023): A quiz competition and awareness session educated students on mosquito-borne diseases in collaboration with NCVBDC?.
   - Blood Donation Camp (Sep 2023): 23 units of blood donated under the Ayushman Bharat Campaign.
   - Eye Screening Camp (May 2024): Conducted at Masughat, the adopted village of Cachar College, where 60 villagers received free eye check-ups and referrals for cataract surgery?.
3. Community Cleanliness:Swachhata Hi Seva (Oct 2023): Campus-wide cleanliness drive under "Ek Tareekh Ek Ghanta."

These extension activities significantly impacted the local community by promoting environmental consciousness, healthcare awareness, and social responsibility. The participation of students and faculty in these initiatives highlights the institution's commitment to holistic education and nation-building.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

01

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

3

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

90

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

03

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

02

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college offers a range of well-maintained facilities to support teaching, learning, and research. There are 20 well-furnished classrooms equipped with green/white boards, adequate furniture, and raised platforms. Additionally, 10 departmental classrooms are available, including one each for Chemistry, Industrial Fish & Fisheries, Mathematics, and Statistics, and two each for Zoology, Botany, and Physics. Eight departments have departmental bookshelves for regular use by teachers and students. The institution boasts 12 well-equipped science laboratories for its seven science departments, with essential safety measures such as fire extinguishers, first-aid boxes, and safety guidelines displayed in each lab. Zoology and Botany

departments have individual museums catering to their specific teaching and learning needs.

Two classrooms are equipped with ICT facilities and overhead projectors, doubling as venues for meetings, workshops, seminars, and training sessions. A central computer lab with 36 computers and two departmental labs in Mathematics and Physics provide internet access. The Institutional Biotech Hub promotes biotechnology through training and workshops while serving as an additional lab for degree students. Free Wi-Fi is accessible across the campus for students and staff. The Central Library houses over 28,000 text and reference books and includes a browsing center with 10 computers offering internet access and e-resources. To ensure discipline and a safe learning environment, 24-hour CCTV surveillance is installed in classrooms and key areas. Additionally, a 62.5 KVA generator ensures uninterrupted power supply during outages.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.cacharcollege.ac.in/facilities.html

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college does not have a standard-sized playground for outdoor games, but minor games are played in an open space at the front and on a 1,500 sq. ft. lawn within the campus. Additional sports facilities are accessed through venues such as the District Sports Association Stadium, Silchar Town Club playground, India Club, and Police Parade Ground. Efforts are underway to develop a playground at the Women's Hostel campus.

A gymnasium is available for students, previously utilized under the supervision of a gym instructor or teacher-in-charge. However, it is currently underutilized due to the lack of a dedicated Physical Instructor.

Cultural events are hosted in three large halls, each with a seating capacity of 250. A mini auditorium accommodating 100 people is also available, while temporary stages are set up on the campus lawn for larger events. A modern, state-of-the-art

auditorium with a 300-seat capacity is currently under construction to enhance cultural facilities.

Although the college does not have a permanent Yoga Centre, annual Yoga training is conducted by Dr. Sukhamoy Bhattacharjee, a renowned Yoga teacher associated with the institution for over 40 years.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

5

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.cacharcollege.ac.in/ICTFacilities.html
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

87.89955

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library management involves acquiring, preparing, organizing, and disseminating collections or documents. With advancements in ICT, libraries began automating tasks to reduce clerical routines and boost productivity.

In 2009, Cachar College Silchar initiated partial library automation by adopting the SOUL (Software for University Libraries) system developed by INFLIBNET Centre, Ahmadabad, Gujarat. SOUL 1.0 was installed on a server with two client PCs, connected via a seven-point Local Area Network (Intranet). The Cataloguing Module was used for data entry, enabling the library to catalog approximately 18,817 books by 2019. Additionally, users were granted access to the Online Public Access Catalogue (OPAC).

In 2020, the library upgraded to SOUL 2.0 to enhance automation. The upgrade introduced the Membership and Circulation Modules, supported by a new server and three client PCs, all integrated via the LAN. The library has since cataloged 20,727 books, providing students and faculty with streamlined membership, circulation, and OPAC services. These advancements significantly save time for both library staff and users, improving overall efficiency and accessibility.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.cacharcollege.ac.in/central-library.html

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.8782125

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

52

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has consistently upgraded its IT infrastructure, ensuring seamless access across the campus. Departments, the library, and administrative offices are equipped with computers, software, and peripherals such as printers and scanners, all connected via Ethernet for efficient operations.

Feedback from students, alumni, and parents is collected online through Google Forms. The campus is fully Wi-Fi enabled, with bandwidth increased from 8 Mbps in 2018 to 100 Mbps in 2023. A biometric attendance system is implemented for staff and faculty, and three computer labs are available for students and teachers.

Smart classrooms equipped with smart boards, LCD projectors, and Ethernet facilities enhance the teaching-learning experience. A computerized student management system is utilized for administrative tasks, while the e-library, with 10 internet-enabled computers, provides access to e-journals and e-books. The central library is automated with SOUL 2.0 software.

Since the 2017-18 academic session, the college has shifted its admission process to an online mode using customized ERP software. Regular updates to Wi-Fi facilities ensure uninterrupted internet connectivity, supporting both academic and administrative needs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

87

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution	D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	*View File*

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

34.26765

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	*View File*

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution employs various strategies to maintain and effectively utilize its physical facilities, ensuring a well-functioning and clean campus environment. Dedicated in-house staff maintain the hygiene and cleanliness of classrooms, staffrooms, seminar halls, and laboratories, while campus upkeep is monitored through CCTV surveillance. An appointed electrician oversees generator operations and electrical installations, and committees supervise essential support facilities such as drinking water, canteens, and toilets. Additionally, a college engineer coordinates repair and maintenance work under the Construction Committee's guidance.

Science departments maintain detailed stock registers for equipment and consumables. Procurement of lab equipment, reagents, and other necessities follows a quotation process based on departmental requirements submitted by HoDs to the Principal. Laboratories are managed by lab bearers under the supervision of department heads, with technicians from suppliers handling calibration, repairs, and maintenance of sophisticated equipment.

The library receives grants from ICPR, DHE, and CIIL for book purchases. Recommendations for new books are sought from departments, with the Library Committee deciding on general acquisitions. Library usage is tracked through attendance registers, while SOUL 2.0 software manages data. The e-library provides open access to journals and e-resources.

Computers in the central lab, departmental labs, and the e-library are maintained and updated. The internet and Wi-Fi facilities available throughout the campus.

The Sports Committee manages sports equipment, organizes events during social week, and ensures student participation in inter-college tournaments.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1672

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

15

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

120

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

120

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View File](#)
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	[View File](#)

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

29

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

28

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

33

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

19

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Cachar College actively involves students in governance, academics, and extracurricular activities, fostering an inclusive and vibrant campus. Key examples include:

1. Cachar College Students' Union (CCSU): A democratically elected body following Lyngdoh Committee guidelines, the CCSU organizes events, maintains discipline, ensures campus cleanliness, and addresses security concerns.
2. Editorial Boards: Students contribute creatively to the multilingual annual magazine Charaibeti and serve on the editorial boards of publications like The Patriot Pulse, Shaurya, Botanica, and wall magazines by various departments.
3. Hostel Management: Boarders actively participate as monitors and mess managers under the supervision of the Superintendent, fostering collaboration.
4. Social Events: The CCSU organizes the Annual Social Week, Fresher's Meet, and farewell events, promoting cultural engagement and camaraderie.
5. IQAC: A student representative in the Internal Quality Assurance Cell ensures their perspectives are included in institutional planning and activities.
6. NCC and NSS: The NSS Advisory Committee includes a student representative, and activities within the NCC platoon are managed by cadet leaders holding ranks such as SUO, JUO, etc.ensuring efficient functioning and leadership development.
7. Student Feedback: Regular feedback collection integrates

         student opinions into decision-making and action.

8. **Committees: Students are represented in various committees like the Women's Cell, Cultural Committee, and Canteen Committee, enhancing participatory governance.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

4

File Description	Documents
Report of the event	<u>View File</u>
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Praktanee, the Alumni Association of Cachar College, plays a pivotal role in strengthening the bond between its alumni and the institution. The association actively supports former students by providing valuable information on job and career opportunities. Over the years, its members have made significant contributions, both financially and through other means, benefiting the college in numerous ways. Some of the notable contributions of Praktanee include:

1. **Infrastructure Development: Constructing a much-needed**

connecting culvert between the main college campus and Trunk Road near Gate No. 2 of the main building

2. Campus Beautification: Establishing and maintaining a garden before the Principal's office.
3. Classroom Upgradation: Mr. Aminul Haque Laskar, an alumnus and former Deputy Speaker of the Assam Assembly, donated ?5 lakh to enhance classroom facilities.
4. Student Engagement: Members of Praktanee inspire active student participation by serving as jury members, judges, and referees during Social Week and occasionally participating in debates and cultural programs.
5. Sportsmanship Guidance: Providing students with essential advice on the ethics and responsibilities of being good sportsmen in games and sports.
6. Auditorium Construction: Alumnus Dipayan Chakraborty, MLA of Silchar, has taken an active role in the construction of the College Auditorium.

File Description	Documents
Paste link for additional information	https://www.cacharcollege.ac.in/alumni.html
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Cachar College, guided by its motto, *"Let there be light of wisdom, dispelling the darkness of ignorance,"* has been delivering quality education across various disciplines for 60 years. The institution strives to cultivate knowledgeable and capable individuals instilled with moral, ethical, and

spiritual values while embracing new learning opportunities with flexibility. Additionally, the college prioritizes recruiting talented faculty, attaining higher academic standards, and nurturing socially responsible young generations. Founded in 1960, the college was established with the socio-economic goal of offering higher education to students from refugee families facing financial hardship. Its management has consistently focused on serving the most underprivileged sections of society while enhancing its infrastructure to accommodate the evolving demands of higher education. Committed to academic excellence, the college seeks to nurture the intellectual and human potential of its students, equipping them to lead meaningful and virtuous lives.

File Description	Documents
Paste link for additional information	https://www.cacharcollege.ac.in/distinctiveness.html
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Cachar College operates under a three-tier academic administration and leadership system. At the top of this hierarchy are the affiliating university and the Assam government. Within the college, the principal is responsible for overseeing both academic and administrative affairs.

To facilitate effective institutional management and ensure stakeholders involvement in decision-making, the college has a Governing Body comprising representatives from the teaching and non-teaching staff, student guardians, and the affiliating university. Additionally, the Internal Quality Assurance Cell (IQAC) collaborates with stakeholders to maintain high standards in teaching, learning, and administrative activities. Academic coordinators, selected from senior faculty members of each discipline, oversee and manage academic affairs. Each of the 18 departments is led by a senior faculty member who serves a three-year term on a rotational basis. Various committees and cells, such as the Admission Committee, Grievances Redressal Cell, and Women's Cell, ensure the efficient execution of academic, extension, and administrative functions. Other committees, including the Result Analysis Committee, Sports and

Games Committee, and Seminar and Workshop Committee, promote participatory management within the institution.

File Description	Documents
Paste link for additional information	https://www.cacharcollege.ac.in/cells.html
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Cachar College strives to fulfil its mission and vision by effectively implementing its teaching-learning process through continuous reviews and discussions with faculty members. The institution enhances this process with the use of ICT facilities, ensuring a more efficient learning experience. With Wi-Fi access and smart classrooms, the college facilitates both academic and co-curricular activities. Additionally, students are encouraged to participate in social and cultural initiatives.

Since the 2017-18 academic session, Cachar College has successfully implemented an Online Admission System to enhance transparency, efficiency, and cost-effectiveness in the admission process. This system also minimizes paper usage by storing student data in easily accessible digital archives. Officially launched on June 5, 2017, on the eve of Environment Day, it symbolizes the college's commitment to environmental conservation. Additionally, transitioning to an online admission system enabled the institution to align with the State Government's Uniform Admission Policy of 2019-20.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from

policies, administrative setup, appointment and service rules, procedures, etc.

Cachar College, affiliated with Assam University, Silchar, is a provincialized institution governed by the Government of Assam. The highest decision-making authority in the college is the Governing Body (GB), headed by the President, which plays a vital role in strategizing and overseeing the institution's management. The GB is responsible for making crucial decisions that influence the college's policies and overall direction.

The Principal of Cachar College holds the position of Secretary in the Governing Body (GB) and is responsible for executing all operational functions as per the GB's decisions and approvals. In this role, the Principal serves as a vital link between the GB and the college's daily operations, ensuring that all actions align with the directives set by the Governing Body.

With the President at the helm and the Principal as the executing authority, Cachar College operates under a structured governanceframework that promotes effective decision-making, strategicplanning, and efficient management practices. This setup ensures acohesive approach towards the college's development and overall success.

File Description	Documents
Paste link for additional information	https://www.cacharcollege.ac.in/gb.html
Link to Organogram of the Institution webpage	https://www.cacharcollege.ac.in/Organogram-Cachar%20College%20Silchar.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

"Cachar College Employees' Thrift and Amenities Cooperative Ltd."is a registered society where both teaching and non-teachingstaffs are members and make monthly contributions also it offersloans at affordable interest rate. The College also offers a Group Insurance Scheme, First Aid facility, and research support for itsstaff.

The college actively encourages faculty members to pursue Ph.D. programs and participate in training sessions. Staff members are also entitled to various types of leave, such as casual, earned, maternity, childcare, and on-duty leave, in accordance with state government regulations. The central library offers a dedicated reading room for faculty and facilitates book borrowing. Additionally, the college has a Women's Cell to address gender-related concerns and ensures campus safety through continuous CCTV surveillance.

The College provides residential facilities for some non-teachingstaff, and their widows, sons, or daughters are temporarilyemployed by the college in case of death in service. To ensure apositive work environment, the college has also worked to upgradethe department's and office's infrastructure.

In conclusion, Cachar College has established effective welfaremeasures for both its teaching and non-teaching staff, providing asafe and comfortable working environment for its employees.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

16

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Principal presents the Annual Appraisal Report to the appropriate authority for the advancement of teachers under the Career Advancement Scheme (CAS). Faculty members are

consistently encouraged and recognized for achieving the highest number of publications within a year. Non-teaching staff in unapproved positions receive salary increases contingent upon satisfactory performance. The institution actively promotes and commends significant contributions from stakeholders that foster institutional development and innovative approaches to quality assurance. The institution acknowledges the essential role of every member in fundraising efforts. Academic excellence and performance are celebrated to motivate others to strive for similar achievements. Teachers who excel as Coordinators or Convenors of national seminars and workshops are acknowledged and rewarded with certificates of appreciation.

File Description	Documents
Paste link for additional information	https://www.cacharcollege.ac.in/feedback_sss.html
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has a long-standing tradition of conducting both internal and external financial audits since 1966-67. A practicing Chartered Accountant appointed by the Governing Body of the college conducts the internal audit of financial accounts. The external audit, namely "government audit," is accomplished by the Directorate of Local Audit of the Government of Assam at regularintervals.

The college uses customized CMS software to maintain its financial accounts. The Principal, who is authorized by the State Government, is responsible for drawing and disbursing funds. Inaddition, a senior faculty member with an accounting background from the Department of Commerce serves as the Coordinator-Finance & Accounts, overseeing the college's day-to-day financial affairs.

The college formulates its annual budgets by analyzing the financial statements from the preceding year and aligning them with the annual strategic plan. Allocations of funds are made

with rigorous adherence to budgetary regulations and expenditure priorities. Financial grants and assistance obtained from external entities are employed in accordance with established financial standards and guidelines, and utilization reports are audited and submitted to the funding agencies within the designated timeframe. The college is committed to maintaining transparent and consistent financial practices, which are subject to thorough examination.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.325

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Cachar College, a provincialized institution under the Government of Assam, encounters challenges in generating funds from students and other avenues due to its classification as a general degree college. In response, the institution has explored several strategies, including seeking assistance from local MLAs, MPs, and government enterprises through their Corporate Social Responsibility initiatives. Furthermore, the college has entered into a Memorandum of Understanding with a recognized university to establish a study centre, which has yielded financial support through surplus income. The

management is also investigating opportunities in IT farming, creative writing, and tax consultancy, while contemplating the introduction of self-financing courses to enhance internal revenue streams.

To maximize resource efficiency, the planning and construction committees convene regularly to engage in cost-effective projects in collaboration with qualified engineers. Senior faculty members volunteer to oversee and evaluate the progress and cost-benefit analysis of the initiatives undertaken by the college. The institution allocates funds for designated tasks and implements them in stages to guarantee long-term advantages. In conclusion, Cachar College has implemented various strategies to secure funding from both external and internal sources while enhancing the effective use of available resources for sustainable development.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) of Cachar College was established on 9th January 2006 with a focus on providing quality education. Its activities encompass all aspects of the institute's functioning, and it performs the following tasks regularly:

1. Improvement in quality of teaching and research by regular inputs to all concerned based on feedback from students.

2. Providing inputs for best practices in administration for efficient resource utilization and better services to students and staff.

3. Contributing to Academic and Administrative Audit and analyzing outcomes to enhance weak areas. IQAC meets regularly to consider ways to improve the quality of education.

The Institute IQAC prepares, evaluates and recommends the

following for Institute and Government legislative approval:

a) Timely submission of Annual Quality Assurance Report (AQAR).

b) Self-Study Reports of various accreditation bodies (UGC12b, NAAC, NIRF).

c) Performance Based Appraisal System (PBAS) for Career Advancement Scheme (CAS)

d) Action Taken Reports.

The two examples of practices institutionalized as a result of IQAC initiatives are as follows:

1. Since 2017-18, the IQAC has effectively planned, coordinated, and implemented the online admission procedure and prevented misconduct.

2. IQAC invites students and instructors to lectures, workshops, trainings, and other events to improve knowledge andoutlook.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

As an affiliated government college, Cachar College has no authority to autonomously adopt and implement any new structure to reform teaching learning area. Yet, IQAC of Cachar College significantly strives towards augmenting the standard of the teaching learning process in the college.

• The Principal as Chairman of IQAC conducts periodic meetings with the Coordinator, Academic Coordinators, Head of theDepartments and faculty members, throughout the academic year.

•In accordance with the resolutions and suggestions, different

reform measures in the field of teaching learning are initiated byIQAC.

• Students are apprised of the Time-Table, Programme structure, and syllabi of the courses as the semester commences.Attendance and conduct of classes are monitored by the head of alldepartments. Students' attendance registers are maintained.

•Examining students by conducting internal tests. Holding extra classes for course completion on time.

• Feedback from studentsand parents is collected on curricular aspects, teaching learningmethods. Steps are taken to improve overall performance of the college by analyzing the feedback from the students.

As a response to the initiative detailed above, the whole setup has evolved into a successful review methodology for improvement in teaching and learning process.

File Description	Documents
Paste link for additional information	https://www.cacharcollege.ac.in/feedback_sss.html
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Cachar College ensures being a co-educational institution, gives special emphasis on gender equity in all matters.

Gender Safety and Security

1. 4 Security Guards (3 Male and 1 Female) at the entrance with continuous patrolling in the campus.
2. Complete campus under CCTV surveillance.
3. Lady attendant for girls' common room.
4. Female Warden for Girls' Hostel
5. Functional Internal Complaints Committee (ICC), Mobile Vigilance Team, Grievance Redressal Committee and Anti Ragging Committee.
6. Medical Unit in the campus.
7. Women's Cell "SUCHETA" constituted by female faculty, staffs and students.
8. We have a Girls' Hostel with female warden, a faculty of college.

Counseling & Sensitization

1. International Women's Day Celebration on 8th March, 2024 by Women's Cell "SUCHETA".
2. Gender Sensitization Programme organized by Women's Cell on 28th June 2024.

Common Rooms

1. **A dedicated common room for girls with Lady attendant**
2. **Hygienic Toilets with Sanitary Pad disposal unit.**

Other

- **Transparent system of recruitment and promotion.**
- **The admission system of student is Transparent and equitable.**
- **Fee Waiver Scheme availed by all girls and boys with family income less than ?2 Lakhs.**
- **Award and Scholarship for economically weak female student securing highest marks in Degree Course.**
- **Active participation of female students and staffs in cultural and sports events.**

File Description	Documents
Annual gender sensitization action plan	https://www.cacharcollege.ac.in/Criteria7 11.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.cacharcollege.ac.in/Criteria7 11.1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste Management

The institution prioritizes cleanliness and environmental sustainability by implementing various waste management practices. The institution's waste management practices demonstrate a commitment to keeping the campus clean and green.

Solid waste Management:

- Waste Segregation in colored dustbins: Green- Organic waste; Blue-Dry and non-biodegradable; Red-Non-biodegradable
- All types of organic, dry, and non-biodegradable waste are then collected and transported by municipal trucks for disposal.
- Waste like old newspapers and answer-papers are sold to scrap keepers.

Liquid waste Management:

Proper draining system covering entire college which ultimately links to the central drainage system of the city.

Laboratory waste Management:

- Laboratories generate hazardous chemical waste, but staffs practice safety measures and considers environmental impact from the time of purchase.
- Chemicals are diluted before release in drains.
- Bio wastes are segregated and thrown in dustbins.
- Biodegradable wastes from departments of botany, zoology and IFF are disposed in soil for natural composting.
- Green and/or semi-micro methods are employed to reduce chemical waste.

E waste Management:

E-wastes like computers, monitors and printers are sold as scrap to end collectors.

Others:

- Plastic Free Campus.
- Online admission system for reducing paper usage.
- Emphasis on digital books by the teachers to reduce paper waste.
- Planting plants and trees.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of Bicycles/ Battery powered vehicles** 3. **Pedestrian Friendly pathways** 4. **Ban on use of Plastic** 5. **landscaping with trees and plants**	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and	D. Any 1 of the above

energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

`A. Any 4 or all of the above`

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Inclusive environment in the college

Cachar College, situated in the heart of Silchar, stands as a beacon of diversity and unity. The college welcomes students from multiple states, including Manipur, Mizoram, Tripura, and Meghalaya. With a vibrant mix of linguistic and communal groups among both students and staff, the institution exemplifies inclusivity and harmony. Through its initiatives and celebrations, the college not only respects but also actively promotes tolerance, understanding, and unity among its stakeholders.

Linguistic and Communal Programmes Conducted during the year:

1. Celebration of Hindi Diwas
2. Saraswati Puja at Cachar College
3. Ram Lalla Pran Pratishtha (National IntegrationDay)
4. Bhasha Shahid Divas/ Language Martyrs' Day observed on 19th May, 2024.
5. Rabindra Jayanti Celebrated by Department of Bengali on 8th May,2024.
6. Sharad Utsav Oct 2023
7. Holi Celebration 2024

Annual and National Observances for inclusive environment

1. Republic Day Celebration 2024
2. Tribute to Netaji Subhas Chandra Bose on 23 Jan 2024
3. Independence Day Celebration
4. International Yoga Day Celebration
5. Celebration of National Voters' Day 2024

The calendar of events at Cachar College illustrates its unwavering commitment to fostering an inclusive environment. By celebrating diverse linguistic, cultural, and communal identities, the college creates a harmonious space where everyone feels represented and valued.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sensitization of Students & Employees to constitutional obligations

The college not only imparts education but also promotes values, rights, duties, and responsibilities of citizens for shaping a democratic and inclusive society. Every Year Republic Day, Independence Day, National Youth Day, and Martyrs' Day are celebrated to create awareness about national heroes, freedom movement, and citizenship rights.

This year National Voters Day has been observed on 25th January 2024.

Teachers' Day, International Yoga Day, World Environmental Day are also celebrated every year.

All these activities aim to promote fraternity, justice, liberty, and equality among students and employees, thereby maintaining unity and integrity of the college and the nation.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct	**B. Any 3 of the above**

Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution Celebrates National & International Commemorative Days/ Events/Festivals:

Cachar College Silchar, celebrates national and international commemorative days, events, and festivals to appreciate their values. The college embraces students' diverse cultures coming from various ethnic groups and tribal communities surrounding southern Assam. During these events, students showcase cultural items in functions organized by the college.

The programmes conducted during the year:

Republic Day on 26th January, 2024

Independence Day on 15th August, 2023

World Environment Day on 5th June, 2024

International Yoga Day on 2nd June, 2024

National Voters' Day on 25th January, 2024

International Women's Day on 8th March, 2024

National Hindi Day on 14 September 2023

Language Martyrs' Day on 19 May 2024

Rabindra Jayanti on 08 May 2024

National Youth Day on 23 Jan 2024

World Mosquito Day on 24 August 2023.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1:

Scholarships and Awards for Meritorious students. The practice providesrecognition of students' achievements and motivation. Students with the highest marks in their respective streams or subjects are awarded with cash prize and certificate of merit. The practice has proven to be an effective strategy for quality enhancement in the teaching-learning process, acted as a motivating force for students, and resulted in improved performance and academic progression over the years.

In 2023-24, Ceremonial Distribution of Awards and Scholarships took place on 20June2024 organised by IQAC Cachar College in association with Aid and Awards Committee, Cachar College, celebrating 65th Foundation Day of Cachar College. Some Awards and Scholarships are Institutionally funded while majority are Sponsored awards.

Best Practice 2: Efficient Mentoring Programme: Cachar College Mentor-Mentee Programme 'DISHA-Dedicated Initiative for Students' Holistic Advancement' is very effective tool for

positive development of students by showing right direction by their mentors. Mentees receive guidance on aspects of academic life and culture. The best practice facilitated building relationship among teachers and students, building leadership and team work among the students along with support in academics. The programme also developed the junior faculties and gives them a platform to show creativity through their mentees' work.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Cachar College was established in 1960 with a specific goal to address the social and economic challenges faced bymarginalized section of people. Despite the challenges of serving a diverse population, the college has remained committed to meeting the demand for higher education of socially&economically vulnerable communities.

Holistic Development of Students: The vision of the college has been well met since six decades. Many students' centric activities for intellectual, social, physical and emotional development regularly conducted in the college.

The institute implements well planned and effective teaching learning activities blended with latest pedagogy. Educational tours, seminars are regularly organized for the students develop their intellectual capacity. Teachers also develop themselves through participation in FDPs,PDPs,Seminars,etc.

Social Skills are nurtured through various social activities through NCC, NSS units, Eco Club, Women's Cell of the College to spread awareness about issues of society.

The institution promotes physical activities through sports events like sports meet, dance competitons, programmes conducted by NCC and NSS. Emotional health of students monitored through mentor-mentee programme.

Due to Holistic and all-round development, students work responsibly in their life being intellectually competent,morally upright,spiritually inspired and socially committed thus helping them to improve their social status and uplifting them from vulnerability.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The Plan of action for the next academic year are as follows:

1. Conducting Crash Courses for Competitive Examinations.

2. Submission of data to NIRF and AISHE for ranking and accreditation.

3. Installation of Solar Lamp Posts.

4. Conducting Green audit, energy audit and environment audit.

5. Introducing additional courses such as add-on programs, certificate courses and diploma programs.

6. Formulating and Ammending various Institutional Policies and Regulations.

7. Registration of Alumni Association of Cachar College.

8. Conducting workshops on Life skills, ICT, Soft Skills, Language and Communication Skills.

9.Publication of Edited Volume with ISBN.

10. ISO Certification for Quality Assurance.

11. Establishment of a state of art language lab.

12. Organizing professional development programs, workshops, seminars, and career orientation programs for students.

13. Organisingfaculty and administrative staff empowerment

workshops through IQAC.

14. Formulating policies for providing financial support to faculties for their professional development.

15. Construction of Boys Hostel.